



NIGERIAN COLLEGE OF ADMINISTRATION
 — The Professional Training School of —
CHARTERED INSTITUTE OF ADMINISTRATION
 (Chartered By Act No. 103 of 1992 - Now Cap C7 LFN 2004)
Member, Association of Professional Bodies of Nigeria (APBN)



College Campus: Km 24, Lagos/Badagry Expressway, By Cele-NICA Bus-Stop, New Mebamu, P.M.B 2004, Ijanikin-Oto, Lagos State. **Telephone:** 09069376212, 08171354488 | **Website:** nica-ng.org | **Email:** info@nica-ng.org

Institute Secretariat: 78, Old Ojo Road, Kuje-Amuwo, Off Badagry Expressway, P.M.B. 3063, Surulere, Lagos. **Telephone:** 08164882510, 08076983067, 09038411001 | **Website:** www.cia.org.ng | **Email:** info@cia.org.ng

Application for Admission to
ACIA GRADUATES ACCELERATED
MEMBERSHIP QUALIFYING COURSE

Office Use
Registration No.

1.0 PERSONAL DETAILS

1.1	_____	1.9	Residential Address
	Surname		_____
1.2	_____		_____
	Other Names		_____
1.3	_____		_____
	Sex (Male/Female)		_____
1.4	_____	1.10	Correspondence Address
	Date of Birth		_____
1.5	_____		_____
	Marital Status (Married/Single)		_____
1.6	_____		_____
	Nationality		_____
1.7	_____	1.11	Telephone Number
	State of Origin (If Nigerian)		_____
1.8	_____	1.12	E-mail
	Local Government Name		_____

2.0 BASIC EDUCATIONAL QUALIFICATION

2.1 **Name of Examination:** _____
 (WASC/GCE/SSCE/NECO etc.)

2.1 **Detailed Results:**

Year	Subjects	Grade	Year	Subjects	Grade

3.0 HIGHER ACADEMIC/PROFESSIONAL QUALIFICATIONS

Name of Awarding Institution	Discipline	Qualification	Grade	Year Graduated

4.0 PAST/PRESENT EMPLOYMENTS

Name/Address of Employers	Position Held	Date Employed	
		From	To

5.0 FACULTIES OF SPECIALISATION

(Mark "X" in the box against the faculty of specialisation of your choice)

- Faculty of Corporate Administration
- Faculty of Financial Administration
- Faculty of Public Administration

6.0 METHOD OF STUDY

(Mark "X" in the box against the method of study of your choice)

- Full Time Part Time (Weekends) Distance Learning

7.0 STUDY CENTRE

(Note if your Method of Study is Distance Learning, your Study Centre is automatically the Nigerian College of Administration)

Name of Study Centre

8.0 COMMENCEMENT DATE

(Mark "X" in the box against the commencing date of your choice)

January

May

September

9.0 SUPPORTING DOCUMENTS

Submit your completed application form with the following items, without which your application for admission will not be processed.

- 9.1 Receipt evidencing purchase of this form
- 9.2 Birth Certificate/Affidavit
- 9.3 One copy of each Educational Qualification
- 9.4 Two recent Passport Photographs

10.0 DECLARATION

I declare that the information provided in this Form is correct. I undertake to abide by the rules and regulations of the College and Chartered Institute of Administration, comply with minimum entry requirements and pay all fees as and when due; failing which my student registration shall be automatically cancelled by the College. I accept that fees paid are not refundable no matter the circumstances.

Signature of Applicant

Date